

GBC SAFEGUARDING QUICK REFERENCE GUIDE

RECOGNISE

10 TYPES OF ABUSE

| | | |
|------------------------------------|----------------|--------|
| Discriminatory | Modern Slavery | |
| Psychological including Spiritual. | | |
| Domestic violence | Neglect | Sexual |
| Financial or material | Self-neglect | |
| Institutional or Organisational | Physical | |

POTENTIAL CONCERNS

| | |
|-----------------------------|-------------------------|
| Someone discloses something | Unexplained Bruising |
| Unkempt appearance | Inconsistent story |
| Change in behaviour | Unexplained weight loss |

RESPOND

- Listen carefully and keep on listening.
They were right to tell you, it is not their fault, and you are taking what they say seriously.
- Be open and honest. Use open questions and never promise confidentiality.
Tell me about.....
Explain to me....
Describe to me....
- Reassure and remain calm.
- Tell them that you would like to pass this information on
Explain this is to the safeguarding team/appropriate person with their permission but in some circumstances you will have to pass it on even without permission in order to protect them and others



RECORD

- ✓ Write down the conversation you have had as soon as possible. Record as much as you can remember. The concern form will help but is not essential.
- ✓ Record facts and not opinions using the 4 W's
Who? What? Where? When?
- ✓ Do not talk to the alleged abuser or try and investigate further.
- ✓ Maintain confidentiality do not discuss with others apart from the safeguarding team even for prayer.

DPS for adults – Nicky Rattigan
07833 623614

DPS for children – Sarah Duncanson-Hunter
07890 492243

Deputy DPS – Daniel Beckett
07909 767505 / 01480 458565

Safeguarding Trustee – Andrew Shefford
07840 280486

Adult Social Services
03450 455202

Children's Social Services
03450 455203 / 01733 234724

Police
101 or 999 in an emergency

EBA Safeguarding Lead - Gillian Jones
07729 688791

REPORT

Contact the appropriate designated person for safeguarding.

This is a quick reference guide - make sure you are familiar with the full

GBC Safeguarding Policy and Procedures - <https://godmanchesterbaptist.org>