

Godmanchester Baptist Church - Leadership Team Responsibilities November 2020

Part 1 – GBC ministries, activities and programmes		
Area	LT member responsible or with oversight	Other LT involvement, Church Officer, (or other designated person)
Sunday morning, Worship Team Prayer team Welcome Team	Tony Goodwin	Martin Webb, David Rootham Liesl Houghton Ruth Blakey
Sunday evening Communion Songs of Praise	Tony Goodwin	Kevin Burdett Philip Thompson and David Taylor (Ruth Blakey)
Generation Rising	Daniel Beckett	Joe George
Messy Church	Daniel Beckett	Hazel Bray
Prayer	Leadership Team	
Pastoral Care	Jo Hitchins	Daniel Beckett, Ruth Blakey Small Group Leaders
Small Groups	Lead Pastor	Delia Steer, Martin Webb, Paul Hamilton
Seniors Ministry Tuesday Treat	Tony Goodwin	
Women's Ministry	Delia Steer	
Men's Ministry	Brett Mickelburgh	Mark Moughton
Youth ministry including schools	Daniel Beckett	Joe George
Local Mission	Staff team	
Hospital services	Delia Steer	
World Mission BUGB Home Mission	Lead Pastor	Vacant Chris Easley
Foodbank	Joe George	Phil Jones
Communication and Publicity	Staff team	
Administration	Ruth Blakey	
Part 2 Legal responsibilities		
Buildings Maintenance	Lead Pastor	Working Group
Safeguarding: Designated Trustee Safeguarding: Children Safeguarding: Vulnerable Adults	Delia Steer	Daniel Beckett and Claire Pitcher Nicky Rattigan and Stephanie Brown
HR <i>Staffing; Appraisal; Training; Sickness reporting; Grievance, discipline, and other policies</i>	Delia Steer Paul Hamilton	
Finance <i>Budget; Expenditure; Gift Aid; Salaries; Mobile phones; Annual charity report</i>	Brett Mickelburgh	John Pickersgill (Salaries), Hazel Bray (Gift Aid), Helen Blake (Finance Assistant), Andrew Shefford,
Charity governance <i>Charity commission; Constitution; Covenant; Changes of trusteeship; Buildings trustees; Data protection</i>	Brett Mickelburgh	Mark Jordan
Inclusion and accessibility	Tony Goodwin	Kath Pickersgill
Health & Safety <i>Safety inspections; Statutory notices; Security alarm testing; PAT testing;</i>	John Brown	
<i>First aid; First aid equipment; Training and certification of individuals</i>	John Brown	Tom Houghton
<i>Risk assessments for events, buildings, lettings, insurance</i>	John Brown	
<i>Fire alarm testing; Fire procedures</i>	Joe George	
<i>Food hygiene, kitchen, environmental health food certification of individuals</i>	Tony Goodwin	Chris Cowan

Names in bold type indicate the lead person who may not be the LT member with oversight.