



Love God | Love each other | make disciples

**Godmanchester Baptist Church  
Annual Report for year ending  
31 December 2010**

## **1. Reference and Administrative Details of the Charity, its Trustees and Advisers**

### **1.1 The Charity**

Godmanchester Baptist Church, formerly known as Duck End Chapel, Union Chapel and Silver Street Baptist Church, has been in existence since 1845. The governing document of the church is the Church Constitution, as adopted on 24 September 2001, amended 20<sup>th</sup> March 2006 and 19<sup>th</sup> March 2007.

On 8 November, 2001, the church was registered as a charity under the Charities Act 1993. The official name of the charity is Godmanchester Baptist Church and the charity number is 1089263. The official address for correspondence is:

Godmanchester Baptist Church, East Chadley Lane, Godmanchester, Huntingdon, Cambridgeshire, PE29 2BJ

Telephone: 01480 458565, Fax: 01480 417278, e-mail [office@godmanchesterbaptist.org](mailto:office@godmanchesterbaptist.org), web [www.godmanchesterbaptist.org](http://www.godmanchesterbaptist.org)

### **1.2 Trustees**

The trustees of Godmanchester Baptist Church are the members of its Leadership Team. Together the Leadership Team are responsible for the spiritual direction of the Church, worship and prayer, discipleship and outreach, as well as the statutory obligation of overseeing the administration of the Church as charity trustees, outlined below.

Trustees at 31<sup>st</sup> Dec 2010 were:

John C. Smith	Senior Pastor / Chairman,	Helen M. Healy	
Adrian L. Woodbridge	Associate Pastor	Stephanie Johnson	
John M. George		John S. Pickersgill	Treasurer
Paul G. Hamilton		Andrew P. Shefford	

The holders of the office of Senior Pastor and Associate Pastor are paid by the Church as well as being *ex-officio* members of Leadership Team (as allowed in the Constitution). They have been assisted in day-to-day management and operation of the Church by the following staff:

Mr Abraham Kalyapu (Youth Pastor until March 2010)

Mr Daniel Beckett (Youth Pastor from September 2010, became an *ex-officio* member of the Leadership Team at his Ordination on 6<sup>th</sup> March 2011.)

Mrs Ruth Blakey (Administrative Co-ordinator)

along with numerous volunteers.

The Charities Act 1993 requires the Leadership Team, as the trustees of the Church, to prepare financial statements for each financial year which give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year.

In preparing the financial statements the Leadership Team should follow best practice and

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the Charities SORP (Statement of Recommended Practice), disclosing and explaining any departures in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Church will continue in operation.

The Leadership Team is responsible for keeping accounting records which are such as to disclose, with reasonable accuracy, the financial position of the Church at any time, and to enable them as trustees to ensure that the financial statements comply with charity law. The Leadership Team is also responsible for safeguarding the Church's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **1.3 Advisers**

The church receives advice and service from the following:

Bankers: Barclays Business Centre, 1 Market Hill, Huntingdon, PE29 3AE

Stewardship Services, PO Box 99, Loughton, Essex, IG10 3QJ

Insurance Brokers: Kingdom Bank, Ruddington Fields Business Park, Mere Way, Ruddington, Nottingham, NG11 6JS

Independent Examiners: R M Brench, ACA; 3 Sweetings Road, Godmanchester, PE29 2JS

V P Lynch, ACA; Janus House, Earning Street, Godmanchester PE29 2JD

Solicitor: W A Wyers, 6 Wellington Close, Warboys, PE28 2RG

Architect: D Stokes, Headley Stokes Associates, Bridgefoot House, 159 High St, Huntingdon, PE29 3TF

## **2. Structure Governance and Management**

The appointment of Leadership Team members is as described in section 6.1.3 of the Church Constitution; nominations being brought to the Church Meeting by the Leadership Team and appointment affirmed by an election in which at least 50% of the Membership vote and 80% of those voting are in favour.

At present there is no policy or procedure for the induction and training of new trustees. However, some trustees have attended courses and conferences relevant to their work for the Church. All potential trustees are made aware of the Charity Commission guidance on the role and responsibilities of trusteeship at the time when they are asked to consider standing for election.

## **3. Objectives and Activities**

Godmanchester Baptist Church's aim is to 'Love God, love each other, make disciples.'

The charitable objectives of the church are:

- a) To advance the Christian Religion in accordance with the Church Covenant, in Huntingdonshire and in such other parts of the United Kingdom or the world as the Leadership Team may from time to time think fit, and to fulfil such other charitable purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the church.
- b) To relieve persons who are in conditions of need or hardship or who are aged or sick and to relieve the distress caused thereby in Huntingdonshire and in such other parts of the United Kingdom or the world as the Leadership Team may from time to time think fit.

## **4. Public Benefit, Achievements and Performance**

Where it is relevant, the Trustees take into account the guidance of the Charity Commission on Public Benefit. We provide public benefit principally in the provision of a Place of Worship, with regular services open to all members of the public. We seek to contribute to the moral and spiritual education of children and young people and to engage with and promote self-worth in those who have suffered social exclusion. We seek to fulfil our charitable objectives in the advancement of Christianity and in supporting those in need, specific examples of which are given below.

### **4.1 Objective: to advance the Christian Religion in accordance with the Church Covenant**

#### **4.1.1 Among adults**

Through our worship services in the church building and network of small groups meeting in homes we have helped the congregation grow in understanding our faith, in our commitment to follow Jesus Christ as his disciples and in the ability to share our faith. Our membership at the end of 2010 was 136, (5 of whom are non-voting Associate Members). 7 people have been baptised on profession of faith during the year. We currently have 4 congregations with some overlap in attendance – Sunday morning, Sunday evening, *D-Caf* on Wednesday evening and *Songs of Praise* which is monthly on a Sunday afternoon. A total of around 260 adults worship with us in these congregations.

We have sought to attain our objective by worshipping God; engaging in the mission of the Lord Jesus; training others to serve the Lord Jesus and extending His kingdom.

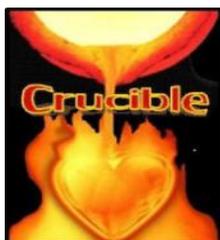
We have communicated our faith through courses at the Church Centre, outreach events and personal witness.

We have regularly held services for the residents of sheltered housing communities in Godmanchester and St Ives. Teams of people have been responsible for some Sunday morning services at the local hospital and for occasionally leading worship at Yelling Baptist Church and Medway Christian Fellowship. Members of our Congregation have also spoken at services at other local churches.



**Celebration**

Sundays 10.30am



**Re:ason**

**FURNACE**



**ROCK SOLID**

#### **4.1.2 Among youth**

We have taught our younger youth through the *Re:ason* group on Sunday mornings, and our *Crucible* meetings on Sunday evenings have helped older youth understand the relevance of Christian faith in today's world. We have also held a monthly *Furnace* Youth service on a Sunday morning for both age groups. Our Friday evening *Rock Solid* and *Rendezvous* youth clubs have served youth from the wider community as well as from Church families.

#### 4.1.3 Among children

We have communicated the Christian faith to children through the *Re:forge* groups on Sunday mornings and through the *Explorers* activity club on Thursday evenings.

In the summer we held a Holiday Club over 5 mornings, attracting many children from the wider community. Members of our staff and congregation regularly assist local primary and secondary schools in the delivery of assemblies, as well as PSHE and RE curricula on a voluntary basis. We have financially supported the GenR8 teams who regularly deliver Christian Assemblies in Cambridgeshire schools.

**Re:forge**

**Explorers**



**ROCKY'S  
plaice**

#### 4.1.4 Beyond Godmanchester, in the U.K. and abroad

We have fostered closer working relationships with other churches in the Godmanchester and Huntingdon district, seeking to bear witness to Jesus Christ through joint services and some open-air events in the towns, as well as collaborating in certain community projects.

We have made financial contributions to Baptist Union Home Mission to support the work of the BU in resourcing UK churches. We have supported a staff worker for the Universities and Colleges Christian Fellowship, working among students in Newcastle, and also supported a student studying at Bristol Baptist College.

#### 4.2 Objective: to relieve persons who are in conditions of need or hardship

We have provided emotional, practical and spiritual support for those in our congregation and community who have needed such assistance. The sick, the aged and the infirm have been regularly visited and practical support offered as appropriate. A team of people has regularly visited the residents of the Kings Ripton Centre (for homeless young people) in Huntingdon for a number of years. Although this stopped for a while in 2010 at the request of the Centre, it has restarted in 2011. Our D-Caf midweek congregation is largely aimed at young people aged 18-25, many of whom have experienced social exclusion and are in need of particular care and support.



We have provided a weekly Parents and Toddlers Club for the benefit of our community, as well as monthly Dad's Days – a chance for dads to have some space for fun and interaction with their children on a Saturday morning.



**Dad's day**

Together with those from other churches, one of our ministers and some of our members are involved in the

Cornerstone Pregnancy Crisis Centre, a confidential counselling service for pregnant women

and their partners which also provides PHSE lessons in local Secondary Schools, covering issues around teenage pregnancy.

We host a weekly Lunch Club, run in partnership with some other churches, providing cooked meals and convivial company for senior citizens of the town.

We have provided an open youth club, *Rock Solid*, for younger youth in our community.

We have donated food from our Harvest Service to residents of Kings Ripton Court in Huntingdon and Jimmy's Night Shelter in Cambridge.

We have supported the work of Christian Aid by providing collectors for their local house-to-house collection.

We have made our premises available for hire, on a non-profit making basis, to local community groups.

We have supported financially the work of agencies seeking to relieve hardship abroad, including the work of the Anglo-Indian Concern in Chennai, India; The Rehoboth Children's Homes in the Philippines; Kathryn Thompson (working at Rehoboth to provide educational support); Joe Warton (working among the homeless in Cape Town, South Africa); Mission Direct working around the world; Cambodia Action; and Frontiers in Central Asia. In addition, during 2010 some members of our congregation have been on short-term assignments in Zimbabwe, Uganda, Cambodia and Russia where they were engaged in projects in education or for the relief of hardship.

#### 4.3 In order to facilitate the achievement of these objectives:

We have emphasised the priority of prayer together, in prayer triplets, in small groups, at meetings specifically for prayer and during our services.

We have used and maintained our buildings appropriately.

We have paid and supported both Pastoral and Administrative Staff, as listed above.

We encourage the widest participation in our activities, where necessary subsidising events and activities so that 'ability to pay' is not a barrier.

## **Financial Review**

### **5.1 Summary of the Financial Year**

The total incoming resources of the Church in 2010, as shown on the Statement of Financial Activities (SOFA) were £214,324, a small decrease over 2009 of £2,986. Donations to the General Fund have marginally increased (by 1.77%) this year.

Total expenditure during the year was £215,514, a decrease of £24,674 over 2009. This is partly due to the 6-month Youth Pastor vacancy, but also due to cost savings being made. The total financial value of the Church has fallen slightly to £284,896. However by looking at the Balance sheet it can be seen that there is a reduction in Fixed Assets of £13,166 (due to depreciation being more than capital acquisitions), which is offsetting a significant increase in Net Current Assets of £12,104.

In summary, although there has been little growth in income, we have been able to significantly increase our financial reserve due to the staff vacancy and general prudence. The increased reserve will buffer us through 2011 with the challenges of full staffing and the decrease in Gift Aid income with the loss of Transitional Relief.

Further details and analysis can be found in the Notes to the accounts which follow.

### **5.2 Policies for reserves, investment and grants**

Sufficient General Funds are normally held in reserve for one month's salary bill. During the year, this has varied between £8,700 and the current level of £11,000. If projections show that cash balances will fall below this reserve level during the month then immediate deferment of non-essential expenditure will take place. If this fails to return cash balances to the required level, then fund raising measures will be initiated. In 2010 we have managed to maintain our General Fund balance above the reserve limit, ending the year with more than 2 month's salary in reserve.

Cash not needed for immediate operating costs is held in a Deposit Account with Stewardship. No fixed term investments or equity-based investments are made.

Small grants are made to individuals or organisations in sympathy with our charitable objectives on application to the Leadership Team. A policy of a maximum of 50% support is usually applied. It has been the policy of the Leadership Team to give away approximately 15% of the General Fund donated income to other charities and individuals involved in charitable work. In 2010 the figure so given was 14.46%. Subsidies are also made, on occasion, to support individuals in need to attend events and trips organised by the Church where they could not otherwise afford it.

Grants for the support of individuals and organisations are accounted for on the basis of the support agreed by the Leadership Team relating to that financial year. (See Note 3 on page 8.)

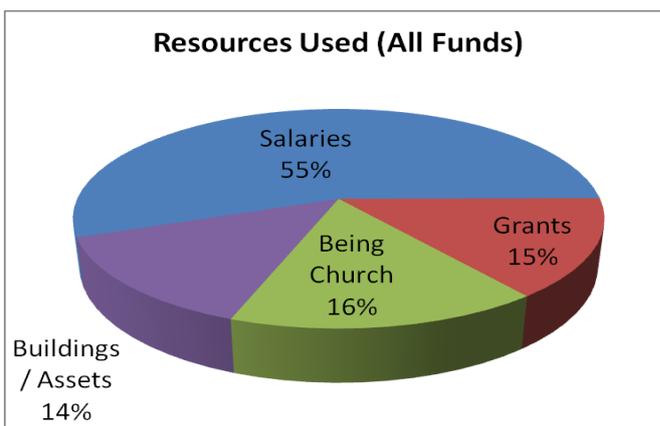
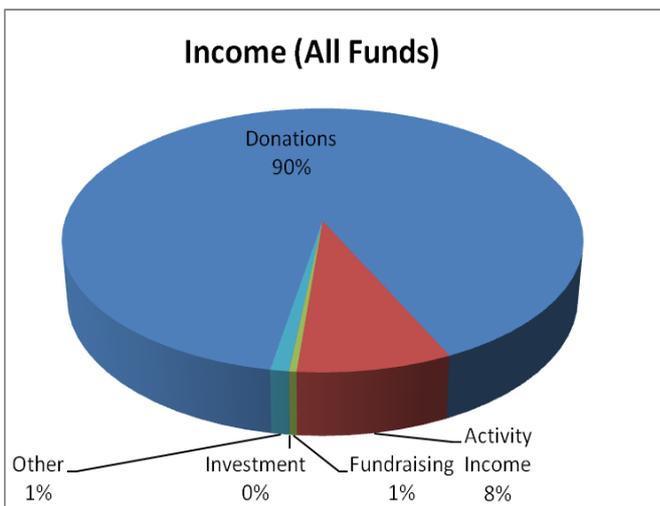
On the Statement of Financial Activities, the 'Resources Used' include 'Support costs' and 'Management costs'.

Support costs include

- Cleaning of and repairs to the Church premises, insurance and security.
- Electricity and water supply costs
- Health & safety and child protection expenditure
- Purchase of equipment not deemed to be a fixed asset and depreciation of those that are.

Management costs include

- Administrative staff salaries
- Church Office costs including telephone and internet provision and mobile phones for Pastoral staff.
- Financial and administration training, professional and statutory fees
- Staff recruitment expenses



## 6 Plans for the future - STRATEGY 2011

To cast the vision of what it means to belong to GBC as a multi-congregational church:  
a worshipping community; a small group community; and a serving community



### **WHOLE CHURCH**

- Improve the quality of governance by trustees,
- Review and then integrate our strategy, constitution and covenant more closely,
- Implement an evangelism strategy ensuring that each congregation has feeder and discipleship activities,
- Increase the focus on the importance of discipleship, leadership training and mentoring for individuals in all groups,

### **CELLS**

- Provide a specific learning theme on Spiritual Warfare,
- Continue to appoint apprentice leaders for some groups and actively promote cell multiplication,

### **CONGREGATIONS**

- Continue to develop D-Caf and Songs of Praise as enduring congregations – fully addressing issues such as offerings, communion, intercession, prayer, world mission, baptism and membership,
- Improve the Sunday morning experience for our children,
- Improve access to our congregations for those with a variety of special needs, and improve our welcome to all who come,

### **SUPPORT FOR CHURCH**

- Ensure relevant information is communicated to all congregations and individuals in appropriate ways,
- Develop tighter financial planning and oversight,
- Make plans to improve our facilities, including the shop area, based on remaining at East Chadley Lane for 3 years.

### **Signed on behalf of the Leadership Team**

Signed:

Date: 7<sup>th</sup> March 2011

John Smith (Senior Pastor)

John Pickersgill (Treasurer)

Godmanchester Baptist Church - Year ending 31 December 2010  
Statement of Financial Activities

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2010			2009
<b><u>Incoming Resources</u></b>				
Donations, Legacies & similar incoming resources	£188,754	£4,679	£193,433	£195,718
Activities in furtherance of the charity's objects	£9,937	£7,949	£17,885	£18,430
Activities for generating funds	£812	£42	£854	£873
Investment income	£25	-	£25	£71
Other incoming resources	£2,127	-	£2,127	£2,218
<b>Total Incoming resources</b>	<b>£201,655</b>	<b>£12,670</b>	<b>£214,324</b>	<b>£217,310</b>

<b><u>Resources Used</u></b>				
Costs of generating funds	-	£6	£6	£15
Grants payable in furtherance of charity's objects	£29,470	£1,801	£31,272	£28,814
Pastoral staff salaries & costs of activities	£103,865	£7,732	£111,597	£136,136
Support costs	£29,851	£72	£29,923	£32,943
Admin staff salaries & management costs	£42,613	£105	£42,717	£42,280
<b>Total Resources Used</b>	<b>£205,798</b>	<b>£9,716</b>	<b>£215,514</b>	<b>£240,188</b>

<b>Net Incoming/(Outgoing) Resources</b>	(£4,144)	£2,954	(£1,190)	(£22,878)
<b>Gross Transfers between Funds</b>	£2,051	(£2,051)	-	-
<b>Net Movements in Funds</b>	<b>(£2,093)</b>	<b>£903</b>	<b>(£1,190)</b>	<b>(£22,878)</b>

<b>Balances brought forward</b>	£281,081	£5,005	£286,086	£308,964
<b>Balances carried forward</b>	<b>£278,988</b>	<b>£5,908</b>	<b>£284,896</b>	<b>£286,086</b>

**Godmanchester Baptist Church - Year ending 31 December 2010**

**Balance Sheet**

	<u>2010</u>	<u>2009</u>
<b>Fixed Assets</b>		
<b>Tangible Assets</b>		
East Chadley Lane premises	£217,515	£227,298
Equipment for Charity use	£10,199	£12,952
42 Tudor Rd	£27,703	£28,333
	<u>£255,417</u>	<u>£268,583</u>
<b>Total Fixed Assets</b>	<b>£255,417</b>	<b>£268,583</b>
<b>Current Assets</b>		
<b>Stocks of items for sale</b>		
Stocks	£726	£312
	<u>£726</u>	<u>£312</u>
<b>Debtors</b>		
Income due - Inland Revenue	£5,101	£6,822
Income due - other	£682	£322
Prepayments	£2,707	£3,870
	<u>£8,490</u>	<u>£11,014</u>
<b>Cash at bank and in hand</b>		
Current Account	£12,390	£4,473
Deposit Account	£10,059	£3,034
Petty cash	£285	£1,014
	<u>£22,735</u>	<u>£8,521</u>
<b>Total Current Assets</b>	<b>£31,950</b>	<b>£19,846</b>
<b>Liabilities</b>		
<b>Creditors: amounts falling due within one year</b>		
Accrued expenses (unpaid bills)	(£1,475)	(£1,583)
Advanced receipts	(£996)	(£760)
	<u>(£2,471)</u>	<u>(£2,343)</u>
<b>Total Liabilities</b>	<b>(£2,471)</b>	<b>(£2,343)</b>
<b>Net Current Assets</b>	<b>£29,479</b>	<b>£17,503</b>
<b>Net Assets</b>	<b>£284,896</b>	<b>£286,086</b>

**Represented by funds**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Restricted</u>
General Fund	£23,468		£11,664	
Fixed Assets	£255,417		£268,583	
Bookstall Fund	£7		£197	
Youth Work Fund	£69		£104	
Encouragement Fund	-		-	
Childrens Work Fund	£27	-	-	-
Events Fund	-	-	-	-
D-Caf Fund	-	£50	£533	£3,054
Buildings Fund		£3,564		-
Churches Together in GMC		£68		£20
Explorers Fund		£67		£7
Littlefoot Fund		£396		£453
Lunch Club		£1,697		£1,188
Puppet Ministry Fund		£66		£66
Re:forge Fund		-		-
Zambian School Fund		-		£216
<b>Totals</b>	<b>£278,988</b>	<b>£5,908</b>	<b>£281,081</b>	<b>£5,005</b>
	<b>£284,896</b>		<b>£286,086</b>	

Signed by

Date 7th March 2011

J C Smith (Chairman)  
for and on behalf of the Trustees of Godmanchester Baptist Church

J.S.Pickersgill (Treasurer)

**Notes forming part of the financial statements for the year ended 31<sup>st</sup> Dec 2010**

**1. Accounting policies and basis of preparation**

- These accounts have been prepared on a full accruals basis and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice) 2005.
- The Charity is mostly funded by voluntary donations, which are shown in the Statement of Financial Activities on a cash received basis.
- Details of grants received are shown below at note 2.
- The Charity makes gifts to various organisations and individuals in order to further the Charitable Objectives of the Church. Details of gifts are given at note 3.
- Fixed Assets are accounted for as set out in note 4.
- Fund transfers are shown at note 5.
- Transactions related to 'connected persons' are detailed in note 6.
- Remuneration of employees is detailed at note 7.
- Insurance cover is detailed at note 8.
- Descriptions of Funds are given at note 9.
- **Figures in brackets are negative amounts.**

**2. Grants and Legacies received**

Grants were received as follows,

<b>Explorers Holiday Club</b> - applied to the Children's Work Fund	<b>2010</b>	<b>2009</b>
Huntingdon and District Round Table	<b>£250</b>	-
Tesco	<b>£20</b>	-

**3. Grants made**

Out of the total of £31,272 of grants made, £25,215 was given to organisations and £6,057 was given to individuals.

General Fund gifts of £1,000 or greater were made to the following organisations.

	<b>2010</b>	<b>2009</b>
Cambodia Action	<b>£6,000</b>	£6,000
Anglo Indian Concern (Chennai India)	<b>£3,000</b>	£3,000
Rehoboth Children's Homes (Philippines)	<b>£3,380</b>	£3,380
Baptist Union Home Mission Fund	<b>£5,040</b>	£4,800
Frontiers (Central Asia)	<b>£2,640</b>	£2,640
Mission Direct	<b>£2,640</b>	£2,640

General Fund gifts of £1,000 or greater were made to the following individuals

Kathryn Thompson – working at Rehoboth Children's Homes	<b>£1,560</b>	£2,400
Helen Sare – student at Bristol Baptist College	<b>£1,000</b>	£500

Where a particular individual or organisation has been supported by the church for a number of years, strict compliance with the Charities Statement of Recommended Practice (SORP) may regard some arrangements as constituting constructive obligations such that future years' support should be accounted for as a liability. Whilst the support has no end date, the Leadership Team assess such grants on an annual basis and are confident that those individuals and organisations would not view their support as an open ended obligation on the part of the church and therefore no such liability has been included in these accounts.

**4. Fixed Assets**

Depreciation is provided on capital assets on a straight line basis based on the estimated useful life of those fixed assets and their anticipated residual value. Capital assets are those with a purchase value of more than £100 and an expected life of more than 1 year. The cost of significant building development work is treated as an increase to the value of the property and depreciated accordingly. Depreciation rates are: - Buildings 2% per annum, Equipment and new building work between 10% and 33% (usually 20%) per annum. Freehold land is not depreciated. The site in East Chadley Lane is wholly owned by the Church. It also holds a 16.13% share of the Associate Pastor's Manse (42 Tudor Rd). For the purposes of the accounts this stake is viewed as a fixed asset and is depreciated at 2% per annum.

The East Chadley Lane property was purchased in 1990 and has been depreciated on our purchase price. (A valuation during this year suggested a price range in the same order as the current depreciated value.) The Tudor Road property was revalued in 2007 and depreciation has been applied to that valuation.

Changes to Fixed Assets are:-

	<u>42 Tudor Rd</u>	<u>East Chadley Lane</u>	<u>Equipment</u>
Total cost brought forward	£30,559	£357,146	£30,236
Purchase of Fixed Assets this year	-	<u>£164</u>	<u>£3,070</u>
Total cost carried forward	£30,559	£357,310	£33,305
Depreciation brought forward	£2,226	£129,848	£17,284
Depreciation this year	<u>£630</u>	<u>£9,947</u>	<u>£5,822</u>
Depreciation carried forward	£2,856	£139,796	£23,106
Value brought forward at 1 <sup>st</sup> Jan 2010	£28,333	£227,298	£12,952
Value carried forward at 31 <sup>st</sup> Dec 2010	<b>£27,703</b>	<b>£217,515</b>	<b>£10,199</b>

The buildings of the Church are legally vested in the trustees of the Godmanchester Baptist Church Buildings Trust, currently 5 people, who have been appointed by the Church Members Meeting in accordance with the Constitution and a Deed of Gift dated 28<sup>th</sup> October 1963.

## 5. Fund Transfers

Transfers were made from the General Fund as follows: -

	<u>2010</u>	<u>2009</u>
Transfer to Fixed Assets	£3,234	£2,101
Transfer to Events Fund	£696	£1,515
Transfer to D-Caf Fund	£984	£1,963
Transfer to Junior Church Giving Fund	£189	£261

Transfers were made to the General Fund as follows: -

Transfer from Littlefoot Club (use of premises)	£1,000	£100
Transfer from Lunch Club	£1,170	£330
Transfer from Children's Fund (Holiday Club – printing costs)	£210	(£3)
Transfer from Churches Together in Godmanchester (Gala Day – printing costs)	£70	-

Transfers were made from the D-Caf fund as follows:

Transfers to Events (Grants and Fundraising)	£2,430	-
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## 6. Transactions with Connected Persons

Connected persons are taken to be members of the Leadership Team and their households. During 2010 two Church Leaders (Senior and Associate Pastors) have received stipends and expenses from the Church as allowed by the Church Constitution. These remunerations are detailed below. All other transactions involving Connected Persons are reimbursements for expenses incurred on behalf of the Church, with no personal benefit being derived.

## 7. Remuneration of Employees

The Church has paid 3 full-time staff for the whole year – Senior Pastor, Associate Pastor and Administrative Co-ordinator, and two Youth Pastors for part of the year. In addition, a total of 5 people have received payment for part-time / casual cleaning. No individual employee received emoluments in excess of £60,000.

The total payroll bill was as follows:-

	<u>2010</u>	<u>2009</u>
Stipends/Salaries	£97,093	£106,374
Associate Pastor's Accommodation	£2,215	£2,196
Employer's National Insurance	£8,266	£9,108
Employer's Pension contributions	£7,024	£6,771
Expenses	£2,110	£1,696
Removal Expenses	£5,000	£5,000
	<u>£121,708</u>	<u>£129,449</u>

Details of emoluments to employees who are Connected Persons are given below. The expenses do not include simple reimbursement for items bought for Church use. Nor does it include the personal benefit of the Trustee's Indemnity insurance (see note 8 below).

	<u>2010</u>	<u>2009</u>
	Stipend	Manse
	Pension	Expenses
	Total	Total
John Smith (Senior Pastor)	£31,187	-
Adrian Woodbridge (Associate Pastor)	£26,363	£2,215
	£2,254	£2,068
	£620	£858
	<b>£34,061</b>	<b>£31,168</b>

## 8. Insurance

The Church's buildings and contents insurance are arranged through Kingdom Bank and are currently placed with Congregational. This includes statutory employer's liability of £10,000,000 and public liability cover of £5,000,000. The Trustee's Indemnity Insurance is placed with Royal & Sun Alliance, again through Kingdom Bank. The cover of this policy is £1,000,000. The premium of £555 (in 2009 £555) is deemed to be a benefit to the Trustees.

## 9. Fund Descriptions (N.B. Some funds marked \* have both Unrestricted and Restricted elements)

### a. Unrestricted Funds

#### Undesignated Funds – controlled by the Leadership Team

**General Fund** – used for and in support of the core work of the Church

#### Designated Funds – used for a specific purpose at the discretion of the Leadership Team

**Fixed Assets Fund** – used to record the value of property and equipment owned by the Church.

**Bookstall Fund** – transactions relating to 'primary purpose' trading.

**Youth Work Fund** – used for self-financing midweek Youth activities

**Encouragement Fund** – used to receive and disburse support for an individual in particular need.

**Children's Work Fund** \* – used for largely self-financing Children's activities i.e. Holiday Club

**Events Fund** – used for largely self-financing, residential events organised for and by Church groups.

**D-Caf Fund** \* – transactions relating to the D-Caf Congregation of the Church.

**Summary of movements on Unrestricted Funds**

	Balance 01/01/10	Income	Expenses	Net Transfers	Depreciation	Balance 31/12/10
General	£11,663	£189,943	(£175,486)	(£2,652)	-	£23,468
Fixed Assets	£265,583	-	-	£3,234	(£16,399)	£255,417
Bookstall	£197	£446	(£636)	-	-	£7
Youth Work	£104	£1,438	(£1,473)	-	-	£69
Encouragement Fund	-	£1,667	(1,667)	-	-	-
Childrens Work	-	£680	(£443)	(£210)	-	£27
Events	-	£7,337	(£8,453)	£1,116	-	-
D-Caf	£533	£144	(£1,241)	£564	-	-
<b>Total Unrestricted</b>	<b>£281,081</b>	<b>£201,654</b>	<b>(£189,399)</b>	<b>£2,051</b>	<b>(£16,399)</b>	<b>£278,988</b>

**b. Restricted Funds**

**Restricted Funds** – must be used for the purpose for which the money was received

**Children’s Work Fund \*** – Grant money to be used for Children’s Work e.g. Holiday Club

**Events Fund** – Grant money used towards residential Youth events

**D-Caf Fund \*** – Grant money received for D-Caf

**Churches Together in Godmanchester (CTIG)**– Used for joint events and publicity

**Explorers Fund** – self financing mid-week Children’s Club

**Buildings Fund** – Money received towards the cost of relocating or redeveloping our buildings

**Littlefoot Fund** – the parent / toddler group accounts, run separately but included at end of year.

**Lunch Club** – Funds of the Churches Together In Godmanchester Lunch Club

**Puppet Ministry Fund** – money held on behalf of the inactive Puppet Ministry.

**Re:forge Giving Fund** - money given in Re:forge to be donated to Rehoboth.

**Zambian School Fund** – money to be used to support education in Zambia

**Summary of movements on Restricted Funds**

	Balance 01/01/09	Income	Expenses	Transfers	Depreciation	Balance 31/12/10
Children’s Work	-	£270	(£270)	-	-	-
Events	-	-	(£2,009)	£2,009	-	-
D-Caf	£3,054	-	(£995)	(£2,009)	-	£50
Churches Together GMC	£20	£175	(£56.50)	(£70)	-	£68
Explorers	£7	£463	(£404)	-	-	£67
Buildings	-	£3,564	-	-	-	£3,564
Littlefoot	£453	£1,706	(£763)	(£1,000)	-	£396
Lunch Club	£1,188	£6,101	(£4,423)	(£1,170)	-	£1,697
Puppet Ministry	£66	-	-	-	-	£66
Re:forge Giving	-	£191	(£380)	£189	-	-
Zambian School	£216	£199	(£415)	-	-	-
<b>Total Restricted</b>	<b>£5,005</b>	<b>£12,670</b>	<b>(£9,716)</b>	<b>(£2,051)</b>	<b>-</b>	<b>£5,908</b>

<b>Total for all Funds</b>	<b>£286,086</b>	<b>£214,324</b>	<b>(£199,115)</b>	<b>-</b>	<b>(£16,399)</b>	<b>£284,896</b>
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**10. Agency Funding**

A total of £2,911 has passed through the Church bank account without being recorded in any of the Funds above. This included money given for and remitted to Christian Aid, Compassion UK and Rehoboth Children’s Homes Trust in memory of Jeremy Lange and money collected in response to a Mission Direct appeal for the Haiti Earthquake Disaster Relief.

## **Independent Examiners' Report to the Trustees of Godmanchester Baptist Church**

We report on the accounts of the Trust for the year ended 31 December 2010, which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to our attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiners' statement**

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R Ball ACA  
3 Sweetings Road  
Godmanchester  
Cambridgeshire

V Lynch ACA  
Janus House  
Earning Street  
Godmanchester  
Cambridgeshire

Dated : 7 March 2011